



AGENDA

Village Board of Trustees

Committee at Large Meeting

Monday, December 17, 2018 - 7:00 pm
Shiloh Municipal Building, 1 Park Drive

Call to Order

Pledge of Allegiance

Public Comments \ Announcements

Minutes – NOVEMBER 26, 2018

Treasurer's Report

Mayor's Report

Committee Reports: **Administration & Personnel** **(Powers)**

Finance & Budget (Wrzek)

1. SURPLUS ITEMS 2018

Planning & Development **(Weilmuenster)**

1. CELL TOWER MODIFICATION
REQUEST – 107 OAK STREET

Public Parks & Facilities (Herrmann)

1. THREE SPRINGS MASTER PLAN

Public Safety (O'Neil)

Streets & Sanitary Sewers **(Burrelsman)**

1. AUTHORIZATIONS FOR SHILOH
STATION ROAD – PHASES 6 & 7
IMPROVEMENTS
2. LINDEN DRIVE, LINWOOD DRIVE &
HEREFORD DRIVE COST
ESTIMATES FOR OVERLAY

Other Business

1. EXECUTIVE (CLOSED) SESSION
(65 ILCS – SECTION 2)
(MAY BE HELD TO DISCUSS
PERSONNEL MATTERS (C) 1,
COLLECTIVE BARGAINING (C) 2,
PURCHASE OR LEASE OF REAL
ESTATE (C) 5, SALE OR LEASE OF
REAL ESTATE (C) 6, LITIGATION
(C) 11, and DISCUSSION OF
CLOSED SESSION MINUTES (C) 21
2. ACTION TAKEN ON EXECUTIVE
SESSION ITEMS (IF ANY)

Bills

Adjournment



Public Works Department
1 Park Drive • Shiloh, Illinois 62269

Memorandum

To: John Marquart, Village Administrator
From: Megan Fuhler, Director of Public Works
Date: 12/13/2018
Re: 2018 Surplus Items

The Public Works Department has several items that are ready for surplus. These items are listed below:

- Crafcro Pavement Cutter (Serial #044136)
- John Deere F911 Tractor (Serial #MOF911X160242)
 - 60" mower deck
 - Snow blower attachment
 - Sweeper attachment
- Goosen Chipper/Shredder CSG-1 (Serial #234)
- MTD Yard Machine Edger
- Snapper Mulching Push Mower
- Propane Tar Kettle & ASTM Type 3 Roofing Tar (100lb lugs) x 99

I am requesting that the Village Board authorize the sale of these items through a surplus auction. Please let me know if any additional information is needed.



Administrative Department

1 Park Drive - Shiloh, Illinois 62269

Phone : (618) 632-1022 x 116

Fax : (618) 632-8942

E-Mail: jmarquart@shilohil.org

To: Honorable Mayor Vernier
Village Board
Village Clerk
Village Treasurer

From: John Marquart, Village Administrator 

Date: December 12, 2018

Subject: Cell Tower Modification

Enclosed please find information concerning the proposed modification of the existing cell tower at 107 Oak Street. The modification requested is the installation of two (2) additional fiber cables to the existing cell tower equipment. There will be no change to the footprint of the tower, the antenna configuration on the tower, the height, etc.

The appropriate application and fee have been submitted. Village Board approval of this modification is recommended.



Network Real Estate, LLC

5055 Hwy N #200 • St Charles, MO 63304
Office: (817) 494-3909 Fax: (636) 922-3409

December 3, 2018

Village of Shiloh, IL
Mike Campbell - Code Enforcement Officer
#1 Park Drive
Shiloh, IL 62269

RECEIVED

DEC 17 2018

MSC

RE: Building Permit / Zoning Review – 107 Oak St, Shiloh, IL 62269

To Whom It May Concern:

AT&T is currently collocated on a SBA communication tower in the Village of Shiloh at 107 Oak St, Shiloh, IL 62269 and is proposing to add 2 fiber cables to their existing equipment configuration. There will be no change to the tower height or compound size.

Enclosed is a Permit Application, 3 sets of CD's, and a check for \$500.00.

Please let me know if you need anything else. Once both approval are in if you could please e-mail me a copy of each and then mail the ordinals back to me at the address below.

Regards,

A handwritten signature in black ink, appearing to read 'A. Tarter', is written over a horizontal line.

Angela Tarter, an authorized representative of AT&T
Network Real Estate, LLC
5055 Hwy N, Ste. 200
St. Charles, MO 63304
Office (817) 494-3909
Fax (636) 922-3409
angela.tarter@networkre.net

PROJECT INFORMATION

APPLICANT/LEASSEE:

NAME: AT&T
 ADDRESS: 1801 VALLEY VIEW LANE
 CITY, STATE, ZIP: FARMERS BRANCH, TX 75234
 CONTACT:
 PHONE:

TOWER OWNER:

NAME: AMERICAN TOWER CORPORATION
 ADDRESS: 10 PRESIDENTIAL WAY
 CITY, STATE, ZIP: WOBURN, MA 01801
 CONTACT:
 PHONE: 877-51-TOWER
 EMAIL:

PROPERTY OWNER:

NAME:
 ADDRESS:
 CITY, STATE, ZIP:
 CONTACT:
 PHONE:

LATITUDE: 38.562100 (NAD83)
 LONGITUDE: -89.900800 (NAD83)
 AMSL: 655' (NAD88)
 JURISDICTION: VILLAGE OF SHILOH, IL
 TELEPHONE CO.: N/A
 POWER CO.: N/A



1801 VALLEY VIEW LANE
 FARMERS BRANCH, TX 75234

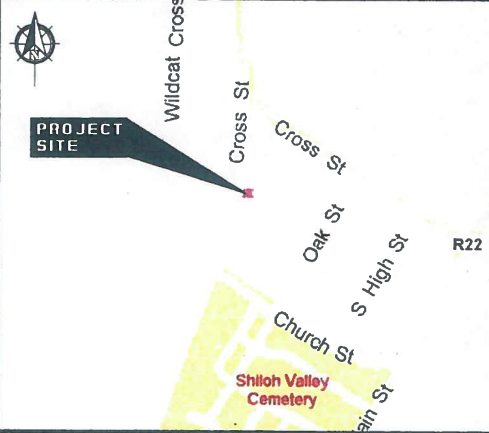
SITE NAME
SHILOH
MICROWAVE UPGRADE
SITE NUMBER
MO1010
FA NUMBER
10003028

ATC SITE NUMBER / ATC SITE NAME
304095 / SHILOH IL 2, IL
SITE ADDRESS
107 OAK ST
O'FALLON, IL 62269-5409
(ST CLAIR COUNTY)

DRIVING DIRECTIONS

DEPART ST. LOUIS ON MARKET ST (EAST) 0.2 MI KEEP STRAIGHT ONTO MARKET ST [BOATMENS PLAZA] 109 YDS KEEP STRAIGHT ONTO MARKET ST [BANK OF AMERICA PLAZA] 109 YDS KEEP STRAIGHT ONTO MARKET ST 0.3 MI TURN LEFT (NORTH) ONTO N 4TH ST 0.4 MI TURN RIGHT (EAST) ONTO DR MARTIN LUTHER KING JR MEM BRIDGE 1.5 MI ENTERING ILLINOIS TAKE RAMP (LEFT) ONTO I-55 [-64] 0.5 MI I-70 E / US-40 E / I-55 N / I-64 E KEEP RIGHT ONTO I-64 [THE GREAT RIVER RD] 12.9 MI I-64 E / LOUISVILLE / I-3 / ST CLAIR AVE AT EXIT 18, TURN RIGHT ONTO RAMP 0.4 MI O'FALLON / SHILOH TURN RIGHT (SOUTH) ONTO CR-R18 [N GREENMOUNT RD] 0.3 MI TURN LEFT (EAST) ONTO CR-H52 [FRANK SCOTT PKWY E] 1.5 MI TURN RIGHT (SOUTH-EAST) ONTO CR-H62 [CROSS ST] 0.4 MI TURN RIGHT (SOUTH-WEST) ONTO CROSS ST 142 YDS BEAR LEFT (SOUTH) ONTO LOCAL ROAD(S) 65 YDS ARRIVE 38.562101 N 89.900800 W

VICINITY MAP



SITE PHOTO



DESIGN TEAM

DESIGNER/ENGINEER:

NAME: THE CELERIS GROUP, INC.
 ADDRESS: 605 E. BORDER ST.
 CITY, STATE, ZIP: ARLINGTON, TX 76010
 CONTACT: MARK STAPLETON
 PHONE: 817-446-1700

BUILDING CODES

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL AUTHORITIES HAVING JURISDICTION.

1. 2012 INTERNATIONAL BUILDING CODE
2. 2012 INTERNATIONAL MECHANICAL CODE
3. ANSI/TIA/EIA-222
4. CITY/COUNTY ORDINANCES
5. OCCUPATIONAL SAFETY AND HEALTH STANDARDS (OSHA)



**IF YOU DIG IN ANY STATE DIAL 811
 FOR THE LOCAL 'ONE CALL CENTER'
 IT'S THE LAW**

THE UTILITIES SHOWN HEREIN ARE FOR THE CONTRACTOR'S CONVENIENCE ONLY. THERE MAY BE OTHER UTILITIES NOT SHOWN ON THESE PLANS. THE ENGINEER/SURVEYOR ASSUMES NO RESPONSIBILITY FOR THE LOCATIONS SHOWN AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL THE UTILITIES WITHIN THE LIMITS OF THE WORK. ALL DAMAGE MADE TO THE EXISTING UTILITIES BY THE CONTRACTOR SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.

APPROVALS

AT&T CONSTRUCTION MGR. _____	NETWORK OPERATION _____
LAND USE PLANNER _____	CONTRACTOR _____
PROPERTY OWNER _____	CONTRACTOR _____

SHEET INDEX

NO.	DESCRIPTION	REV
T01	TITLE SHEET	0
N01	GENERAL NOTES	0
C01	EXISTING SITE PLAN	0
C02	TOWER ELEVATION / ANTENNA ORIENTATION	0

SCOPE OF WORK

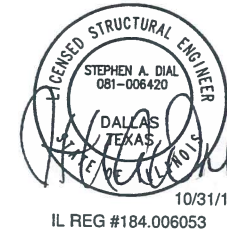
PROPOSED EQUIPMENT:

- (1) (N) COAX @ 120'
- (2) (N) FIBER @ 120'

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DEC 12 2018

MJC



REVISIONS	DATE
△ ISSUED FOR CONSTRUCTION	10/30/18

CELERIS PROJECT NO.: 18-12270



605 E. Border St
 Arlington, TX 76010
 Office: 817.446.1700
 Fax: 817.460.0677



AT&T



1801 VALLEY VIEW LANE
 FARMERS BRANCH, TX 75234

SITE NAME
SHILOH
SITE NUMBER
MO1010
F.A. NUMBER
10003028

DRAWN BY:
 JH
 CHECKED BY:
 DB
 DATE:
 10/30/18
 PLOT SCALE:
 1:2
 DRAWING NAME:
 TITLE SHEET

SHEET NO.
T01

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Administrative Department

1 Park Drive - Shiloh, Illinois 62269

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Fax : (618) 632-8942

E-Mail: jmarquart@shilohil.org

To: Honorable Mayor Vernier
Village Board
Village Clerk
Village Treasurer

From: John Marquart, Village Administrator 

Date: December 11, 2018

Subject: Three Springs Master Plan

On Monday, December 10, 2018, the Plan Commission discussed the Three Springs Master Plan. It was submitted to them for their review and comment and for a recommendation to the Village Board. I provided them a brief commentary on why the master plan to begin with, a brief history of the planning process, the various conceptual designs that were developed from staff conversation and the public comments and how all that information became the Master Plan final draft.

They commented on the parking situation, especially when certain events bring out large crowds, the need for shade/seating around the lake, public safety (the Park does have wi-fi and we will be installing GPS coordinates in various areas of the Park for 911 assistance), the construction of a new playground closer to the restrooms and to the tennis courts/volleyball courts (better parental supervision), better overall use of the lake for recreation (boating, fishing, etc.), improvement of the track around the ball fields, better trail connectivity to the east, how improvement projects are prioritized, the improvements to the wetland, etc. Overall their comments were productive and we will look to incorporate them into the Plan prior to Village Board final approval.

The Plan is on the Committee at Large agenda for December 17, 2018, for Village Board comment. As I stated in an earlier memorandum, the Park is the Village's largest open space area (approximately 80 acres) and is in need of some face lifting. This Plan addresses opportunities to upgrade the Park. Your comments are welcome.



Memorandum

To: John Marquart, Village Administrator
From: Megan Fuhler, Director of Public Works
Date: 12/14/2018
Re: Authorizations for Shiloh Station Road Phases 6 & 7 Improvements

In 2016 and 2017, the Village was awarded Federal Surface Transportation Project grants through IDOT to continue improvements on Shiloh Station Road and preliminary design has been completed.

The next step in the process while the plans are being reviewed by the State is to begin the right-of-way acquisition process. There are 15 properties along the length of the project that require right-of-way or construction easements. In order to begin this work, the Village must enter into a contract with our consultant (TWM) who will work with D.J. Howard to acquire all necessary right-of-way and easements for these improvements. This contract must also be approved by the State in order to utilize MFT funds that were already allocated through previous resolutions approved by the Board in March 2017 and August 2018.

In order to keep this project moving forward through completion I am requesting the Board authorize:

- 1.) The Mayor to execute all contracts, agreements and other documents related to this project.
- 2.) Staff to submit all required paperwork.
- 3.) The total expenditure for this project of not to exceed \$600,000.00.

(Note: Total project cost estimated at 1.29 million – \$690,000.00 - from Federal grant.)



Public Works Department

1 Park Drive • Shiloh, Illinois 62269

Memorandum

To: John Marquart, Village Administrator
From: Megan Fuhler, Director of Public Works
Date: 12/14/2018
Re: Linden Drive Cost Estimate for Overlay

At the Board meeting in October 2018, the trustees requested cost information for overlaying Linden Drive. Please find below the estimates for a mill and overlay the entire length of the public portion of Linden, as well as for the side streets of Linwood Drive and Hereford Drive:

- Linden Drive ~ \$84,000
- Linwood Drive ~ \$37,000
- Hereford Drive ~ \$12,000

Linwood Drive and Hereford Drive are in very poor condition and warrant overlays. In terms of planning, I recommend that the side streets be completed prior to the Linden work so that we have heavy equipment and loaded trucks driving on the existing surface of Linden (not the newly paved surface). Total estimated for all three (3) streets is \$133,000.

Please note that these are estimates based on the current price of asphalt and the total cost may fluctuate based on bids received. The estimate also does not include the cost of any drainage improvements throughout the area. Please let me know if any reprioritization should be made to the capital improvements program based on this information.