

Village of Shiloh Pavilion

14 Park Drive – Shiloh, IL

(Mailing Address: 1 Park Dr. Shiloh, Illinois 62269)

PLEASE KEEP THIS CONTRACT WITH YOU ON THE DAY OF YOUR EVENT

Village Phone: 632-1022 x119 After Hours text- 618-581-5730 e-mail: squitmeyer@shilohil.org

Name: _____ Date of Rental: _____
Address: _____ Type of Event: _____
City/ST/Zip: _____ Number of People _____
Phone: _____ Start time: _____ End Time: _____
Driver's License #: _____ Email: _____

- Pavilion Only - Resident Rental Fee: \$100.00 Security Deposit: \$75.00
- Pavilion Only - Non-Resident Rental Fee: \$200.00 Security Deposit: \$75.00
- Pavilion with Concession Stand – Resident Fee: \$200.00 Security Deposit: \$150.00
- Pavilion with Concession Stand – Non-Resident: \$400.00 Security Deposit: \$150.00
- Glitter & Confetti Charge \$100.00 Yes No

Rental is due one month before the event. We accept checks or cash. Security Deposits may be refundable if facility is left in clean condition & no damages to the property. Cancellations must be made 48 hours before the event for the deposit to be refunded.

1. This area seats approx. 200 people.
2. Rental Time is 8:00 a.m. to close of park at **DUSK** on the day reserved.
3. Please bring cloths to wipe off tables.
4. Please replace liners in empty cans. (Extra liners in bottom of all cans)
5. No tape, tacks or adhesive strips on the walls, counter tops or poles and ceiling.
6. **Please place bags of trash in dumpster in the gated area east of Klucker Hall.**
7. Check restrooms (flush toilets, faucets turned off and lights turned off).
8. If you rearrange the tables, please return them to the original set up.
9. **Renter is held responsible for any damages made to the pavilion or concession stand and loss of equipment.**

- The concession stand is not equipped for cooking; prepared food may be brought into the building for serving, provided all food and catering equipment is removed at the end of the event/activity.
- Kitchen must be cleaned prior to your departure.
- **NO SOLID WASTE DOWN DRAINS.**
- **NO PREPARING OF FOOD IN SKILLETS, FRYERS OR GRILLS OF ANY TYPE UNDER THE PAVILION OR IN THE CONCESSION STAND.**
- **CROCKPOTS & ROASTERS ARE PERMITTED.**

The Village of Shiloh expressly asserts it is not, and will not be responsible for any injuries, accidents or any lost articles from guests or renters. By signing below, the undersigned hereby expressly asserts and acknowledges the entirety of this contract.

Should the Village of Shiloh be involved in any litigation or dispute due to the negligence or intentional acts of any guest or renter, the renter hereby agrees to hold the Village of Shiloh harmless and reimburse the Village for any costs associated with such litigation, including attorney's fees.

Should the Village be required to replace or repair any Village property, real or otherwise, due to the negligence or intentional act of the renter or guests of the renter, the renter expressly acknowledges and agrees to reimburse the Village for the costs of any such replacement or repair.

In the event any dispute arises between the Village of Shiloh and the undersigned renter regarding any aspect of the renter's use of a Village rental facility, the undersigned renter hereby expressly asserts and agrees that any such dispute shall be resolved by binding arbitration through the American Arbitration Association. In the event arbitration is engaged, the statutory and common law of the State of Illinois shall apply.

The Village asserts, and maintains the right, to deny rental of any of the Village rental facilities to any potential renter.

You may pick up the key on _____ between the hours of 7:00 a.m. and 3:00 p.m. at the Municipal Building, 1 Park Drive.

Please return the key to the Municipal Building the next business day: _____

THE VILLAGE OF SHILOH DOES NOT ALLOW INFLATABLES (BOUNCE HOUSES, ETC.), WATER BALLOONS, WATER GUNS, OR SLIP & SLIDES IN THE PARK.

Renter Date

Village Representative Date

Office Use:			
Deposit Fee: \$ _____	Cash	Check # _____	Date Deposit Fee Paid: _____
Rental Fee: \$ _____	Cash	Check # _____	Credit Card ___ Date Rental Fee Paid: _____
Returned Deposit: Date: _____	Received by: _____		