



1 Park Drive • Shiloh, Illinois 62269 • (618) 632-1022 Ext. 119  
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## RENTAL CONTRACT

**Pavilion - 14 Park Drive**

Rental Date: \_\_\_/\_\_\_/\_\_\_ Event Type: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

**Note: Please read carefully, the Park Ordinance given at the time of rental.**

**An initial deposit of \$50.00 is required to reserve the pavilion. In order to process refunds in a timely manner, we only accept check or cash deposit payments. Deposit will be refunded if all trash is put in the dumpster in the gated area behind Klucker Hall. Cancellations must be made 48 hours prior to scheduled event for full deposit to be refunded.**

**Rental time is 8:00 a.m. to 11:00 p.m. (close of park) on the day reserved. Rental fee is due one (1) month prior to scheduled event. We accept checks, cash and credit cards (fees apply).**

Resident: \$75.00 Rental Fee    Non-Resident: \$150.00 Rental Fee

### THE VILLAGE DOES NOT ALLOW INFLATABLES (BOUNCE HOUSES, ETC.) IN THE PARK

*The Village of Shiloh is not responsible for injuries, accidents or any lost articles from guests or renters.*

**COVID-19 NOTE:** Venues and meeting spaces can resume with the lesser of up to 50 people OR 50% of overall room capacity. Multiple groups are permitted given facilities have space to appropriately social distance and can limit interaction between groups. This includes activities such as conferences and weddings.

\_\_\_\_\_  
Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Village Representative

\_\_\_\_\_  
Date

Office Use:

Deposit fee: \$ \_\_\_\_\_    Cash    Check # \_\_\_\_\_   Payment Date: \_\_\_\_\_   Refund date: \_\_\_\_\_   Init: \_\_\_\_\_

Rental fee: \$ \_\_\_\_\_    Cash    Check # \_\_\_\_\_   Payment Date: \_\_\_\_\_